

**Minutes of the
South Carolina Association of FSA County Office Employees
Board of Directors Meeting
June 3, 2011**

1. Call to Order and Welcome

The SCASCOE Board of Directors and Committee Chairpersons met on Friday, June 3, 2011 at 1:30PM at the Magnolia's Restaurant across Ocean Blvd from the Anderson Ocean Club and Spa in Myrtle Beach, SC. SCASCOE President, Glenn Thomas, welcomed everyone and called the meeting to order at 1:35PM. During his welcome, Glenn expressed that he appreciated everyone taking the time to attend the meeting and attend the Convention in support of SCASCOE.

2. Invocation

The invocation was given by SCASCOE Vice-President, Wes Daniels.

3. Roll Call

Before the roll call, SCASCOE Secretary/Treasurer, Star Elliott, informed everyone that the expense forms were left at her office, but if everyone would write down their mileage, sign it, and inform her of whether they were donating or would like a check, she would be paying mileage expenses while in Myrtle Beach. Star then called the roll. The following were present and the required quorum was reached.

Officers:

Glenn Thomas, President

Wes Daniels, Vice-President

Star Elliott, Secretary/Treasurer

Board of Directors:

District 1 - Diane Matuse and Renee Boykin

District 2 – Brandon Lambert and Robin Phillips

District 3 - Chris Wallace, William Koger, and Nancy Meyer

District 4 – Jimmy Kirby and Mindy Lominick

(Keith Ritter from District 4 joined the meeting around 3:10PM.)

4. Review and Approval of Minutes

The regular session minutes of the last Board of Directors meeting held on January 20, 2011 were emailed on April 20, 2011 at 4:15PM by Secretary/Treasurer, Star Elliott, to every Officer, Board of Director, and Committee Chairperson. Wes Daniels made a motion to approve the minutes as they were written and Robin Phillips seconded. All approved.

5. Financial Reports

- A. Star Elliott presented the Treasurer's Report covering the period from the last meeting January 20, 2011 to June 1, 2011. The balance brought forward was \$11,559.99. Total Income \$5,134.42. Total expenses \$8,307.77. This left a balance on hand as of June 1st of \$8,386.64.
- B. Star then presented the Certificate of Deposits report as of June 1, 2011. The 2 Scholarship Fund CDs were moved from BB&T to 1st Federal of SC and combined into 1, 12 month, CD. The balance is \$6,624.56, which matures on May 31, 2012 with an interest rate of 1.14% with an annual percentage yield of 1.15%.
The General Fund CD was also moved from BB&T to 1st Federal of SC. It is currently in a 12 month CD with a balance of \$7,938.00 and an interest rate of 1.14% with an annual percentage yield of 1.15%.

The Convention Fund CD was sent to Co-Convention Chairperson, Wes Daniels, when it matured to be used for this year's Convention. Wes said that once the Convention is over and all debts are paid, money will then be put back into a CD for the Convention Fund.

Wes Daniels made a motion to approve the financial reports and Robin Phillips seconded. All approved.

6. President's Report

Glenn Thomas said that he would hold his report until the General Session meeting, Saturday June 4, 2011 at 8:00AM.

Glenn then gave Perry Dykes, South East Area Executive, opportunity to address the Board.

- A. Perry informed the Board about the Early-Outs being offered by FSA. He said that the dates in which to apply would be from June 13 – July 8, 2011. Anyone who applied and were approved would need to retire between July 29 and August 31, 2011.
- B. Perry then gave the Board an update on FSA's current budget situation and the impact it was having on other states. He said that in Texas all temporary employees were being let go because FSA did not have the funds to their salaries; all GSA vehicles would be turned in by June 30, 2011; no COC meetings; and no money for supplies. Wes Daniels pointed out that some states didn't have enough funds approved to pay salaries for the rest of the year, but Toni Turner had informed him that South Carolina did.
- C. Perry then went on to discuss NASCOE's Labor Management Agreement with FSA. He said that Jonathan Coppess looked at the agreement and said that for FY 2011, FSA would only pay for one meeting instead of a Fall Management meeting and a Spring Negotiations meeting. Coppess said that it was not up for discussion since the Labor Management Agreement only requires one meeting per fiscal year.

NASCOE decided to not have the Fall Management meeting, but to instead have the Spring Negotiations meeting since it was the more important of the two. NASCOE had a negotiations meeting in California in January 2011 to prepare for the meeting in Washington DC. During the meeting in California the Negotiations Committee went over every item NASCOE had received from its members. They decided what items should be taken to Washington DC now and what items could wait until later. NASCOE was given dates to choose between to schedule meetings in DC. NASCOE paid around \$30,000 for the trip to California and rooms to be reserved in DC for the Spring Negotiations meeting between NASCOE and FSA and FSA postponed the meeting. Now FSA is saying a meeting will not take place at all.

NASCOE will be going to Washington DC June 19, 2011 to have a Legislative meeting with Congress, since the rooms have already been reserved and will either need to be used or NASCOE will lose the money.

Jim Bedell asked Perry if it would help the situation if the SCASCOE Board of Directors made a motion for the NASCOE Executive Board to file a suit against FSA for breach of contract. Perry said that he had not thought of that, but it was a good idea. William Koger agreed and said he felt SCASCOE should take a stand. Jim then asked Perry how SCASCOE should word its motion. Perry said that SCASCOE should say that a contract was broken and NASCOE should do whatever necessary to remedy the situation.

Perry said that if FSA had looked at the Labor Management Agreement closely they probably could have come up with a loophole to not have the meeting with NASCOE, but since Coppess wrote the letter and agreed to one meeting, FSA should have to have the meeting.

William Koger made a motion for the Board to forward a letter to Perry Dykes, South East Area Executive, to be forwarded to the NASCOE Executive Board. William said the SCASCOE Executive Board should be responsible for writing the letter. Wes Daniels seconded the motion. All approved. Perry said that he would like for SCASCOE to have the letter ready when NASCOE attended the Legislative meeting in Washington DC on June 19, 2011. Perry also suggested it be brought up at the National Convention as a resolution and let it be voted on by the delegates.

- D. The next item discussed was the Jackson Lewis Report. Perry said that NASCOE was on top of it. Congressmen say they aren't concerned with it. NASCOE is following their advisement on this issue. Perry said that NASCOE must be on the offense and let it be known that FSA employees are not who this report states we are.

7. Committee Reports

Committee Reports were then read by each Committee Chairperson.

Emblems – Pam Burtelle, Chairperson

Pam informed everyone that there are a variety of items for sale from the State Emblem Convention Packet – t-shirts, polo shirts for men and women, hats/visors, blankets, flip flops and tote bags, etc. There is also a \$0.25 box. All items purchased from this box will help with the cost of returning any unsold items. There are approximately 140 items for sale online. The website is www.nascoeemblemsonline.com. This website should be accessed on personal computers. The number to call if there are any questions is 1-706-867-7571. \$157.00 of products was sold prior to the Convention. NASCOE receives a percentage of all emblem sales, which is attributed to the NASCOE Scholarship program.

Membership – Kelli Brown, Chairperson

Kelli stated that membership is at 85%. Two new employees and one previous full time employee have joined since the last meeting.

Benefits – Harold Ruff, Benefits Chairperson

Harold was not able to attend the meeting, so he sent his report by Glenn Thomas. Glenn said to visit the NASCOE website for benefits offered to members. Harold will send out a packet soon.

Constitution and By-Laws – Jim Bedell, Chairperson

Jim said that the Constitution and By-Laws were tweaked according to the approval from the Board during the last meeting. New revision dated 2/1/2011 available on SASCOE website.

Scholarship & Awards – Kyle Daniel, Chairperson

Kyle was unable to attend. His report was read by Wes Daniels. Wes informed the Board that there is a winner for the SCASCOE Scholarship. The winner is Randon Sandifer, son of Bamberg PT, Judy Sandifer. Wes said that the Scholarship certificate and \$500 would be presented during the General Session meeting Saturday morning.

Audit - Diane Matuse, Chairperson

Diane stated she had not checked the books. She would check them Friday afternoon and have her report at the General Session meeting on Saturday morning.

Publicity – Renee Boykin, Chairperson

Renee was working the registration table for the Convention, so Wes Daniels read her report. Wes read that South Carolina published 3 issues of The Palmetto Peach in 2010. That qualified SCASCOE to enter the NASCOE National Publicity Contest. Color copies were sent to the 6 national judges. The Palmetto Peach won the Best Overall Newsletter. Renee will receive the award in Corpus Christi, TX in August at the NASCOE National Convention.

Renee had hoped that the Jan-April 2011 issue would be completed by the Convention, but she did not get it finished. It has been a very busy month. She is close to having it finished and will post that issue on the SCASCOE website as soon as possible. Renee wanted to thank everyone who sent news and information for that issue. The next issue will be May-August 2011. She has copies for the three 2010 issues if anyone would like to view them.

Webmaster – Renee Boykin, Chairperson

Wes Daniels read this report for Renee as well. He read that the SCASCOE website changed webmasters from Anita Jones to Renee Boykin in January 2011. Renee upgraded to a different website design software in January. She is still loading and updating the site. If anyone has anything they would like to add to the site, please send it to Renee.

The website is a very good tool to get members updated on the latest information on budget news alerts, actions alerts, comment periods, and the latest on the Jackson Lewis Report. SCASCOE is currently requesting home email addresses. Renee would like to get a list of home email addresses, so she can automatically send alerts when the website is updated. Facebook can be a good tool for the latest information as well. NASCOE Alerts as well as alerts from Renee when the SCASCOE website is updated can be received through Facebook.

Convention - Chris Wallace and Wes Daniels, Co-Chairpersons

Chris started off by saying that if anyone had problems with their rooms the staff at the hotel is wonderful and they could help or he and Wes could help. He thanked Nancy Meyer for printing the programs. He went on to announce a Social Friday night from 5:00-7:00PM. A Hospitality Room will be available in Room 1806 at the Anderson Ocean Club and Spa. Wes Daniels and Diane Matuse have keys and it will open Friday night around 11:00PM or 12:00AM. It will be open Saturday afternoon between 12:00PM and 5:00PM and again Saturday night from 7:00PM until.

General Session meeting and Silent Auction will take place Saturday morning beginning at 8:00AM and it will be located in the same room as the current meeting. The golf tournament will occur after that meeting adjourns. Tee time is set for 1:24PM. Chris thanked everyone for their participation.

In closing, Chris announced the DVD memorial would take place during the meeting Saturday morning to honor the former members who have passed this year. He passed around the golf plaque that was made in honor of Frank Davis.

Wes picked up where Chris left off by saying that they had visited other hotels and found that some of the other hotels were \$15-20 cheaper, but the rooms and environment wasn't as accommodating. SCASCOE wasn't given any money from the State office this year due to budget. The Anderson Ocean Club and Spa told Wes that Sunday they will total the expenses, see what SCASCOE could do, and make it work. Wes said SCASCOE should make some decisions on whether to move weekends for the annual Convention and locations before next year.

Nancy Meyer suggested that the Convention remain at Myrtle Beach to keep the family vacation feel and everyone was in agreement. Robin Phillips suggested moving the time to April or May. A discussion took place throwing out ideas for different weekends. Robin made a motion for the Convention Chairpersons to take the ideas expressed, check into spring rates, and send something out to the members later. Mindy Lominick seconded the motion. All approved.

Charla Daly, South East Area Legislative Chairperson, said that she had some information on PAC and she could help people sign up. She will be attending the General Session meeting on Saturday morning and will have a presentation.

Silent Auction – Brandon Lambert, Chairperson

Brandon stated that he had received many nice items for the silent auction and he hoped everyone would come out and place some bids. The items would be displayed beginning Friday night at the Social and bidding would continue through the meeting Saturday morning.

Legislative – Wes Daniels, Chairperson

Wes encouraged everyone to join PAC. He mentioned the meeting that he and Perry Dykes would attend in June in Washington DC. Wes then told Jim Bedell that he thought SCASCOE supporting NASCOE to file a suit against FSA is a good idea. He asked everyone to encourage their COCs to join NAFEC. He asked for personal email addresses to be given to Glenn Thomas and Renee Boykin. He pointed out that right now is a very crucial time in FSA and jobs and the COC system is at stake. SCASCOE needs to take an active role. He encouraged people to call and speak to him as the SC Legislative Chairperson.

8. Interim Business

Glenn Thomas began by going over the items that were polled by the Board between meetings:

- A. SCASCOE Webmaster Change. Glenn spoke of the change of webmaster from Anita Jones to Renee Boykin effective February 1, 2011.
- B. SCASCOE Website Upgrade. Glenn reminded everyone that Renee had upgraded the website after taking over as webmaster. A one-time payment of \$99 for the year was approved between meetings by the Executive Board.
- C. Change of Golf Tournament at SCASCOE Convention. It was mentioned and approved by the Executive Board that the annual golf tournament would be named in honor of Frank Davis, since he spent so much of his time promoting and participating in it. The change would take place on Saturday, June 4, 2011. The new name is the “Frank Davis Memorial SCASCOE Annual Golf Tournament.”
- D. Extra day of travel time for the Legislative Delegation to Washington in March. Instead of leaving for Washington DC on Monday, March 7, 2011 it was decided after the January 20, 2011 meeting that the delegates going from SCASCOE – Glenn Thomas, Wes Daniels, Star Elliott, and Marina Rodriguez would leave on Sunday, March 6, 2011 and stay one extra night. It was brought before the Board before the trip was taken and everyone agreed.
- E. Approval by Executive Board for flowers for funeral of Frank Davis and Maner Terry. Glenn informed the Board that during the passing of these two SCASCOE members, email correspondence went out to the members of the Board and everyone agreed to purchase flowers from SCASCOE for their funerals.

- F. Recognition of Phyllis Roberts for service to SCASCOE and Convention. Glenn spoke about importance of Phyllis's contributions to SCASCOE and the Conventions since her employment with FSA and that SCASCOE should recognize her. He informed the Board that a plaque would be presented to her during the meeting Saturday morning.

Chris Wallace made a motion to accept the interim business that was conducted between meetings. Brandon Lambert seconded. All approved.

9. New Business

- A. Election of Officers. Wes Daniels asked if a motion could be made to retain the same Officers since everyone was in agreement to stay on. The position of Alternative Secretary/Treasurer is vacant with Phyllis Roberts' resignation. Glenn Thomas nominated Karen Uldrick to serve as Alternate Secretary/Treasurer. Chris Wallace made the motion to retain the same Officers from the 2010-2011 year with the addition of Karen Uldrick as Alternate Secretary/Treasurer. Diane Matuse seconded. All approved. The Officers for the 2011-2012 year are as follows: Glenn Thomas - President, Wes Daniels – Vice-President, Star Elliott - Secretary/Treasurer, Nancy Meyer - Immediate Past President, and Karen Uldrick - Alternate Secretary/Treasurer.
- B. The next item of new business on the agenda was SCASCOE Concerns for the State Committee. A copy of the concerns was passed out to all members of the Board. The concerns were reviewed and everyone was in agreement to present it the State Committee.
- C. Next up was Phyllis Roberts being nominated for an Honorary (lifetime) membership to NASCOE. Eligibility requirements are currently being checked. Star Elliott has contacted NASCOE's Secretary/Treasurer and is awaiting a response.
- D. Next item of business was Yearly SCASCOE Letters – Dues. Glenn informed the Board that the letters will be sent out before July 1, 2011. He inquired with Star Elliott and she agreed.
- E. The next item of business was District Meetings. Glenn informed the Board that he had attended three and enjoyed them all. Only one district had not had their annual meeting, but Glenn would like to attend if possible.
- F. Next item up, 2011 National Convention in Corpus Christi, TX – delegates to be sent. The delegates are always the President and Vice-President, unless they are unable to attend, so Glenn Thomas and Wes Daniels, President and Vice-President respectfully will be attending the National Convention as SCASCOE delegates. The Convention is scheduled for August 8-13, 2011.
- G. Congratulations to Renee Boykin on winning the "Best Overall Newsletter". Glenn Thomas asked everyone to please take a moment and thank Renee for all of her hard work.
- H. Next item up for discussion was SCASCOE compensating lodging expenses for Renee Boykin to attend the National Convention. Renee will be attending to receive the award for the newsletter. NASCOE will pay her travel expenses. Glenn Thomas would like for SCASCOE to pay for 2 nights lodging. William Koger made a motion for SCASCOE to pay 2 nights lodging. Nancy seconded. All approved.
- I. The next item up for discussion was financial assistance to the South East Area Hospitality room at the National Convention. Wes Daniels said that he had sent 3 emails to see there would be a SEA Hospitality room at the Convention and had received no response. It was decided that if there was a SEA Hospitality room, \$100 would be donated out of the SCASCOE Convention fund. Wes made a motion and Robin Phillips seconded. All approved.

- J. The next item up for discussion was the guidelines to follow in the passing of a SCASCOE member (past/present). (Cards, flowers, etc.) Glenn Thomas made the statement that he normally sends cards on SCASCOE's behalf and he would continue to do so. Wes Daniels said that there had been some concern about the amounts spent on flowers. Wes made a motion that if an active member passes that the Executive Board purchase flowers and if an Associate member passes a \$50 memorial would be donated from SCASCOE to whatever cause the Associate member would have liked. William Koger seconded this motion. All approved.

The meeting recessed at 3:30PM so the Board of Directors could meet with the State Executive Director, Administrative Officer, and State Committee. The meeting convened at 4:20PM.

- K. Silent Auction Monies was the next item up for discussion. This item was up due to concern because many people donate items for the Silent Auction with the understanding that the money raised would go toward the Scholarship fund. For the past few years the money has gone toward the Convention fund instead. Wes Daniels made the statement that the reason the money started going toward the Convention fund was because \$4,000 was taken out of the Convention fund at one time and was placed in the Scholarship fund. Robin Phillips suggested that maybe Wes could look at the expenses of this year's Convention and what was needed from the Silent Auction for the Convention fund could be placed in the Convention fund and the rest could go toward the Scholarship fund. With so much discussion, it was decided that this item would be tabled until next meeting.
- L. The next item of new business was the State awards for 1000, 1500, 2000, etc. sick leave hours. There are 4 members who are eligible this year for these awards. Glenn Thomas will be presenting these awards to those members.
- M. 2012 SCASCOE Convention. Since this item was brought up during the Convention Committee report, there was no further discussion at this time.
- N. The final item of new business was the purchase of state pins to exchange at the National Convention. Glenn Thomas stated that he had some state pins from the 2010 National Convention, but could need more. Nancy Meyer made a motion for Glenn to order 100 more state pins. Diane Matuse seconded. All approved.

10. Adjournment

With there being no further business, the meeting was adjourned at 5:00PM.

Respectfully Submitted,
Star W Elliott - Secretary-Treasurer